

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
NOVEMBER 8, 2018 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Harry Maxwell Steve Malone Ernie DeWinne Wayne Mauldin

OTHERS IN ATTENDANCE:

John Cundiff Rod Goff Elvan Wiatrek Ron Beadles Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, November 8, 2018.

MINUTES: Directors read the Minutes of the Meeting of October 11th, 2018.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the October 11th meeting, as presented. Harry Maxwell seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of October 2018, noting that the Corporation is in good financial shape. The Board and guests reviewed.

MOTION: Wayne Mauldin made a motion to accept the Treasurer's report, seconded by Harry Maxwell. The Board voted to accept the report unanimously, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that Well 5 has been on line for about 2 weeks now. He stated that the only problem has been that there has been a lot of air in the line, but that has cleared up for the most part. One resident had reported a sulphur smell, which dissipated after running the water for a bit. Joe also reported that they have been working up at the condos well, changing out the fencing. Trenching will start next week for the pressure tank which is due to be delivered in two weeks. Joe reported that they have completed a lot of mowing on the property. Joe also reported a problem with the air line on Well #5 leaking not giving the correct readings.

Joe also reported that while he was out on medical leave, Wayne Mauldin took the water samples for him. Joe reviewed the pumping reports with the Board. Board will discuss shutting off one well to perform maintenance as needed, going forward. Joe will alternate wells to keep the water moving.

Office Operations: Karen Antill reported that she is working on collating reports to send to Aaron Collier for the wells to be analyzed. She expects to have all the information to them sometime early next week. Disconnect notices going out this November 26th for disconnect date of December 6th.

Ernie DeWinne discussed several items which he has done in the past, which Karen will take over going forward.

Class C Licensed Operator: Charlene Greenhill was not in attendance. Karen Antill reported for her in her absence. Charlene completed and submitted the DLQOR report. She has reviewed the change-over to use of liquid bleach in Well #5, and the requirements associated with this system. She also received an email reminding all water companies to review their drought monitoring systems, and asks that it be placed on the December meeting agenda.

ITEMS FOR DISCUSSION & BOARD ACTION:

OLD BUSINESS:

- A. Update on Plant #3 Project – Ernie DeWinne reported that they are close to getting everything to the USDA and will be ready for a site visit. Waiting to see the water system analysis to see if well #4 can be acidized before deciding on adding another well. Need to schedule repair of the air line.
Motion: Ernie DeWinne made a motion to ask Reed to come out and service Well #5 pressure line. Harry Maxwell seconded the motion, and all voted unanimously to accept.
- B. Condo pressure tank delivery date – Ernie DeWinne spoke with company and verified that the color is the same. Delivery date is approximately 2 weeks.
- C. Updates on Condo Storage tank project – Plans have been submitted, awaiting TCEQ approval.
- D. Fire hydrant project – tabled.
- E. TCEQ letter on operating permit and plan – Ernie DeWinne reported that since BRRWSC is a public water supply corporation, the Groundwater District is going to give BRRWSC free water supply testing. Ernie took a sample in yesterday and will be testing every two weeks to check the fluoride levels. If fluoride levels are improved, he will call inspectors to check. Ernie will also test the five private wells in the subdivision to check the fluoride levels.

NEW BUSINESS:

- A. Review bid on Plant #3 improvements – Joe Ortega reported that he received a bid from Mike Fulghum, but that only included the base materials and delivery. Joe and Ernie will meet with him tomorrow to discuss the labor costs.
Motion: Ernie DeWinne made a motion to accept Mike Fulghum’s bid on the re-work of the road and parking lot if the bid is no more than \$5000, with materials and delivery as a separate amount. Wayne Mauldin seconded the motion, and the Board voted unanimously to pass the motion.
- B. Review and approve the 2019 Operating Budget – Harry Maxwell reported that he had investigated the purchase of a new computer for the BRRWSC office, for \$845. The Board reviewed the proposed budget; Ernie stated that the WSC is in good financial shape.
Motion: Wayne Mauldin made a motion to accept the proposed budget, including the new computer. Steve Malone seconded the motion. The BOD voted unanimously to approve the Budget for 2019.
- C. Discuss TCEQ letter on drought conditions and water conservation plan – Tabled until December meeting.
- D. Discuss storage tank inspections – Ernie DeWinne reported that he has a call and email into Big Dog Tank Repairs in Boerne to get a quote for inspection of the storage tanks; Big Dog has not responded to his call.
Motion: Ernie DeWinne made a motion to award the contract to Ron Perrin out of Fort Worth to do the storage tank inspections, with the proviso that if the company in Boerne comes in with a similar quote that BRRWSC would sign on with Ron Perrin for a three-year period. Wayne

Mauldin seconded the motion, pending receipt of new company's quote. Board voted unanimously to approve.

- E. Discuss and approve Source Water Protection program – tabled.
- F. Discuss changing meeting time to 7:00 PM – Ernie DeWine reported to the Board that at the last DRROA meeting, some community members questioned why the BRRWSC does not meet in the evening, so that more people could attend. Ernie told the attendees at the DRROA meeting that he would bring it up at the BRRWSC Board meeting for discussion. BOD discussed possibilities, and implications to the organization and membership.

Motion: Ernie DeWinne made a motion to not change the monthly meeting time. Steve Malone seconded the motion. BOD voted unanimously to keep the monthly meeting of the Board as scheduled.

- G. Christmas Holiday luncheon – Bonnie Tidball suggested that the BOD plan to take the staff out for a holiday lunch, as is traditional. Date set for Thursday, December 20th, at the Old Forge at noon. Joe Ortega will make the reservation. All agreed.

MEMBERSHIP COMMENTS:

- Rod Goff suggested the Board address the fire hydrant issue sooner, rather than later. Ernie DeWinne reported that he needs to locate a special type of gauge to measure the water pressure, and he has been delayed in this due to budget and government report deadlines, however, now that those items have been completed, he will address this with the Fire Department.
- Rod Goff applauded the BOD for beginning to look into use of solar energy and encouraged them to follow up on implementation. Steve Malone stated that he had asked the representative to follow up with him, but she has not gotten back to him as yet. He will reach out to the company again, to follow up.

ADJOURNMENT: With no further comments, Bonnie Tidball thanked those present for attending the meeting, and asked for a motion to adjourn the meeting. Steve Malone made a motion to adjourn the meeting. Wayne Mauldin seconded the motion.

The Board voted unanimously to adjourn at 3:25 PM.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____